



Board Of Directors

Meeting Held

October 26, 2008

**Star of India, Los Angeles, California
12 :00 pm thru 05:00 pm**



BOD Members :

**Lutfor Rahman
Syprine Halder
Nadira Lotus
Amzad Hossain
Azizul Huq
Shohail Ahmed
Abdullah A. Mamun
Quamrul H. Tipu**

Meeting held on October 26, 2008, Sunday (12:00 pm thru 05:00 pm)

[Discussion Topics - - BOD](#)

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[Emerging Issues : \(New\)](#)

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Issues :	Discussed Solutions
Recruiting	<ol style="list-style-type: none"> 1. All BOD/Exec/Advisors should Participate in Recruiting 2. Introduce potential members to others. 3. Talk about BDSAC - How you can help & How they can help. 4. BDSAC Executives must involve members and their parents for any events or activities. 5. BDSAC Executives must follow up with new members of BDSAC when they join to BDSAC.
BDSAC Constitution:	<ol style="list-style-type: none"> 1. BDSAC name must change to Bangladesh Students & Alumni Association of California. 2. BDSAC Constitution will be ammended with name change & below conditions for elected / selected executives. 3. BDSAC Executives elections / selections age limit will be restricted by 35 years or below. 4. BDSAC Bank Account will be updated with new name. 5. BDSAC All official papers will be updated with new name including state registration, Tax id & fictitious name.
Fund Raising	<ol style="list-style-type: none"> 1. Identify Potential Donors. 2. Inform : how donors can benefit in Tax Savings by Donating. 3. Inform : how BDSAC Benefits from their Donation. 4. BDSAC - Will provide Members with Free Income Tax Return Provided members Donate \$ 25 ~ \$ 50 based on complicity of the Return. 5. Take a stall in Boishakhi Mela with \$ 200 - 2 Days Stall Donate all Profits to BDSAC. 6. BDSAC Executives must involve with all fundraising proram with any sub-committee requirements.
Future BOD Meeting : Next BoD Meeting will be initiated by Mamun.	<ol style="list-style-type: none"> 1. BOD Meets twice a year to discuss Progress for the year. 2. Retirement & Recruitment of New BOD 3. Internal Leadership Program - for BOD & Executives 4. Organizational behavior and Tone. 5. Affiliation with BUFLA - Affiliation versus collaboration. 6. BoD new member (Abdullah A. Mamun) has been elected by 2/3 vote by the BoD. 7. BoD Anis Rahman Has been retired from the Board.
BDSAC Relations with Other Organizations :	<ol style="list-style-type: none"> 1. Discuss relations ahead of Time with other Organizations and Bdsac Executives . 2. Arrangements should be mutually Exclusive. 3. BDSAC should participate as a Partner in Collaboration or Affiliation. 4. Executives Should discuss with BoD Scope of representation with Other Organization.
BDSAC Events	<ol style="list-style-type: none"> 1. BDSAC Executives are free to arrange any extra events within the Scope and Guidelines. 2. Any Extra Events beyond General events, Executives need to discuss with BoD. 3. Security must be present for any outside events such as Chand Raat.



BDSAC Scholarship Committee	<ol style="list-style-type: none">1. BOD approved unanimously to Levy Scholarship Committee members a fixed fee to \$50 per year.2. A person can be multiple committee member but he/she need to pay only \$50.3. An Account will be set in order to money transparency.4. Scholarship bank Account holder will be the same Account holder as Executive Account.5. A portion (maybe 10% or TBD) of the scholarship fund will be given to BDSAC general account for covering event cost.6. President, Vice president and the general secretary will be added to Scholarship Committee.
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BDSAC Finance	<ol style="list-style-type: none">1. BDSAC President must submit a yearly budget to the BoD2. BoD designated person Amzad, Treasurer, and President should be kept in Loop with access to financial work.3. BoD must approve yearly budget.4. BoD must Deliver appropriated Budget to Executives upon demand (if Necessary).5. Treasurer must publish every month's Bank Statement.6. Scholarship Account holder will be on the scholarship account as well.
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AABEA & BDSAC Science Fair :	<ol style="list-style-type: none">1. Discuss Ahead of Time with Aabea and Bdsac Executives .2. Arrangements should be mutually Exclusive.3. BDSAC should participate as a Partner in Collaboration.4. Executives Should discuss with BoD Scope of representation in affiliation or Collaboration with AaBea.
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BDSAC Website:	<ol style="list-style-type: none">1. BoD designated person Mamun should be kept in Loop with access to any Website related work.2. BoD designated person Mamun should be kept in Loop with info@bdsac.com email.
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BDSAC Sub-Committee:	<ol style="list-style-type: none">1. BDSAC Can have multiple sub-committee with approval of Executives.2. BDSAC President, Vice President & General Secretary must engage with all Sub-Committee decisions and activities.3. All Sub-Committee Events will be organized with cooperation with Executives.
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è All of the above decisions were voted & passed (in majority) in Board of Directors meeting on October 26th 2008.

BDSAC Receipts - 2007



Finance :

Deep / Shara / Shahneela BDSAC Finance.
Ehtesham/ Shahin Scholarship Finance

BOD :	BOD	Nadira Lotus	\$50.00
	BOD	Syprine Halder	\$50.00
	BOD	Azizul Haque	\$50.00
	BOD	Amzad Hossain	\$50.00
	BOD	Lutfor Rahman	\$50.00
	BOD	Abdul Kaitum	\$50.00
	BOD	Shohail Ahmed	\$50.00
	BOD	Abdullah Al Mamun	\$50.00
	BOD	Quamrul Tipu	\$50.00
	Total BOD		\$450.00
		Less : Duplicates	\$450.00

Executive :

26-Oct-08	President	Tanveer Kabir	\$50.00
	Vice President	Toufiqul Islam	\$50.00
	General Sec	Shara Sharmin Hasan	\$50.00
	Organizational Sec	Cinthiya Kasana	\$50.00
	Joint Secretary	Tanim Mustafiz	\$50.00
	Treasurer	Shahneela Naheed	\$50.00
	Cultural Sec	Vacant	\$0.00
	Regional Sec	Kamal Khan	\$50.00
	Public Relations Sec	Shahinur Rahman	\$50.00
	Sports Sec	Ehetesham Huq	\$50.00
	Total - Executives		\$300.00
		Less : Duplicates	\$300.00

Scholarship Committee :

Chair	Ehtesham Huq	\$0.00	
Co-Chair	Shahinur Rahman	\$0.00	
Scholarship	Diba Farah	\$50.00	
Scholarship	Tanim Mustafiz	\$50.00	
Scholarship	Amzad Hossain	\$0.00	
Scholarship	Nadira Lotus	\$0.00	
Scholarship	Zohra Akhter	\$50.00	
Scholarship	Jubayer Ahmed	\$50.00	
Scholarship	Lutfor Rahman	\$0.00	
Scholarship	Abdullah Al Mamun	\$0.00	
Scholarship	Zakaria Haque	\$50.00	
	Total Advisors		\$250.00
		Less : Duplicates	\$250.00

Advisors :

Budget	Vacant	\$0.00
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**BDSAC
Receipts - 2007**

Election	Vacant	\$0.00
Policy & Planning	Vacant	\$0.00

Total Advisors	Less : Duplicates	\$0.00
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Total Receipts	\$750.00
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Other Fund Raising Activities	\$5,000.00
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Total Receipts including Fund Raising	\$5,750.00
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BDSAC Events and Budget

	BOD Approved	President Estimate	Budget Advisor Estimate
BDSAC - Chaad Raat	\$100.00	\$-	\$-
BDSAC - Career Fair	\$100.00	\$-	\$-
BDSAC - Inauguration Dinner (Every two year)	\$100.00	\$-	\$-
BDSAC - Sports Activities	\$100.00	\$-	\$-
BDSAC - Seminar (Educational)	\$100.00	\$-	\$-
BDSAC - Domain/Hosting	\$50.00	\$-	\$-
BDSAC - Annual Picnic	\$200.00	\$-	\$-
BDSAC - General Meeting (Annual)	\$200.00	\$-	\$-
BDSAC - General Election (Every two year)	None	\$-	\$-
BDSAC - Magazine	\$200.00	\$-	\$-
BDSAC - Inauguration Dinner	None	\$-	\$-
BDSAC - American Red Cross	None	\$-	\$-
BDSAC - Boishaki Mela for recruiting new member	None	\$-	\$-
BDSAC - Cultural Programme	TBD	\$-	\$-
BDSAC - Science Fair	None	\$-	\$-
BDSAC - Scholarship	TBD	\$-	\$-
Total - Expense	\$1,150.00	\$-	\$-
Total - Expense with Cultural Programme	TBD	\$-	\$-
Total Receipts from Fees - 2007	\$750.00	\$-	\$-
Other Fund Raising Activities (Estimated)	\$5,000.00	\$-	\$-

BDSAC



Items	Comments	BOD	President	General Secretary	Cultural Secretary
		Proposed Month/Date	Proposed Month/Date	Proposed Month/Date	Proposed Month/Date
BDSAC - Movie Nights - Least twice a Year	Any two super hit movie chosen by Current Ex	TBD			
BDSAC - Annual Picnic	Mid- August	Aug			
BDSAC - Career Event	Depend on Executives	TBD			
BDSAC - Chaad Raat	Before Eid-Ul-Azha	TBD			
BDSAC - General Meeting (Annual)	Mid July	Jul			
BDSAC - Inauguration Dinner	Every two year depending on Executives Decisi	TBD			
BDSAC - General Election	Every two year on MAY	May			
BDSAC - Inauguration Dinner	Every two year on June	Jun			
BDSAC - Sports Activities	Some time in October	Oct			
BDSAC - Science Fair	Some time in June	On Demand			
BDSAC - American Red Cross	Open	On Demand			
BDSAC - Seminar (Educational)	Open to any time in year, depend on Executive:	On Demand			
BDSAC - Scholarship	Depending on Scholarship committee	On Demand			
BDSAC - Magazine	Every Year December	Dec			
BDSAC - Boishaki Mela for recruiting new member	Every Year in May	May			